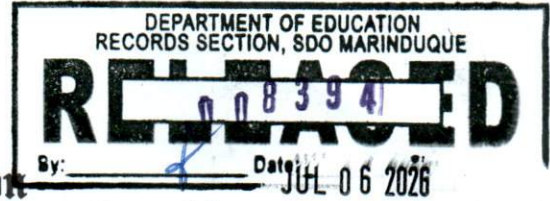




Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM
 SGOD-2026-128

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Heads of Public Elementary, Secondary and Integrated Schools
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
 OIC, Schools Division Superintendent

SUBJECT: **ADDITONAL INFORMATION ON DESIGNATION OF SCHOOL INFORMATION COORDINATORS (SICs), INCIDENT REPORTING AND COMPLIANCE WITH THE MEDIA MANAGEMENT GUIDELINES**

DATE: July 6, 2026

1. With reference to Division Memorandum SGOD-2026-11 Designation of School Information Coordinators (SICS), Incident Reporting and Compliance with the Media Management Guidelines, this Office announces the change in schedule and delivery mode of the Capacity-Building Orientation-Workshop activity, to wit:

District	Time	Schedule	
		From	To
Capacity-Building Orientation-Workshop	8:00 AM – 4:00 PM	July 7-9, 2026	July 17, 2026

2. The activity shall be conducted online via MS Teams through the link <https://bit.ly/SICOrientation2026>.

3. Immediate and wide dissemination of the contents of this Memorandum is desired.

/SGOD-SM&N-MMMM



Address: T. Roque St., Malusak, Boac, Marinduque
 Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
 Email: marinduque@deped.gov.ph
 Website: <https://depedmarinduque.com>